

FESTIVAL OF TREES

Dear Parents,

Thank you for helping us give “A Gift of Love” to the children at Primary Children’s Hospital. We look forward to having your child perform at the 2018 Festival of Trees. We want this to be a positive experience for you and your child. Please read these instructions carefully to ensure the safety of your child and to help you have the best possible experience at the Festival.

1. Festival of Trees is held at the Mountain America Expo Center (9575 South State Street, Sandy, Utah). Parking can be a challenge so please allow time to park, locate the check-in area, and find your performance area.
2. Arrive at the Entertainment Check-In area 30 minutes prior to your child’s scheduled performance time. The South Stage Check-In is located outside Room 200 on the south end of the lobby. The North Stage Check-in is located outside Room 400 on the north end of the lobby. Directors must check in before performers. Parents will not be admitted in dressing rooms or backstage unless they are wearing a Chaperone Pass.
3. Your child’s safety is our primary concern. To ensure the security of children, chaperones are required to stay backstage with the group **at all times**. Drop off your child to the director at the dressing room door 30 minutes before your performance time. **Parents are not allowed in dressing rooms.**
4. Immediately after the performance, meet your child back at the dressing room door. **This is the only place you can pick up your child.** For security reasons, no one is allowed to take children from the stage area or to go through the backstage curtains. When you exit the main Festival doors, please have your hand stamped. This will allow you to re-enter the exhibit hall and enjoy the Festival.
5. All performers, directors, and chaperones will be admitted into the Festival as guests of the Festival of Trees. Family members will need to purchase tickets to see the performance. Please inform your guests of the name of your performing group, the stage, and time your child will be performing so they do not miss the performance.
6. To avoid long lines, tickets are available online at www.festivaloftreesutah.org. Ticket prices are adults \$7.00 (discount \$6.00) and children ages 2-11 \$4.00 (discount \$3.00). Discount tickets are available online only through Thanksgiving or you can contact a Festival of Trees Board Member (their information is also listed on the website).
7. Please discuss with your child the importance of stage manners while waiting backstage and performing. Be courteous and respectful. Please note that Festival of Trees is staffed entirely by volunteers.

We look forward to your child’s Festival of Trees performance!

Warmest regards,

Karen Hansen
Entertainment Chair, Festival of Trees Executive Board