

SCC Meeting Minutes
Hayden Peak Elementary
Friday, March 31, 2017
7:30 AM

Members in attendance: Tina Lyon, Greg Hoch, David Butler, Ann Robbins, Amy Adams, Andrea Marshall, Melissa Hoch

Land Trust Plan Approval:

Reviewed Progress Report - 2016-2017 estimated spending and Carry Over (see attachment for details).

Discussed plan to acquire more chrome books to outfit all classes (including Kindergarten & 1st Grade) using \$16,000 Technology budget.

Question: Will we lose design capabilities by not using iMacs? Answer: Almost all software used in school is internet based and iMac value is not as high as it used to be.

Motions made to approve expenses as outlined in the report. Voting was unanimous in approval of the report as attached.

Reviewed Landtrust Plan (see attachment for metrics, action plans, expenditures and funding details):

- 1) Increase reading fluency (DIBELS) in grades K-3 by 5% by May 2018. Increase the Language Arts SAGE testing results by 5% in grades 3-6.
- 2) Increase math proficiency sage scores 5% by May 2018 in grades 3-6. Increase Math Benchmark Scores by 5% in grades K-6.
- 3) Increase technology use and writing proficiency scores from current level by 5% as measured on district benchmarks and end of year SAGE scores.

Reviewed estimated expenditures and funding.

Motion made to approve plan as outlined in attachment. Voting was unanimous in approval of the plan as attached.

Progress Report

2016-17

Estimated Spending

The carry over, distribution, and total available funds are actual. The ESTIMATED Carry Over to 2017-2018 will be automatically generated to the 2017-2018 School Plan.

Funds	Totals
ESTIMATED Carry Over to 2017-2018	\$4,218
Carry Over from 2015-2016	\$12,570
Distribution for 2016-2017	\$60,648
Total Available Funds	\$73,218
ESTIMATED spending for 2016-2017	\$69,000

2016-17 Expense Breakdown

Salaries – \$53,000

Technology - \$16,000

Goal #1 **EDIT**

Goal

Increase DIBELS (reading fluency) in grades K-3 by 5% by May 2018. Increase the Language Arts SAGE testing results by 5% in grades 3-6.

Academic Areas

- Reading

Measurements

DIBELS and Sage Assessment scores will be used to determine progress toward meeting our goal.

Action Plan Steps

Daily guided reading will be provided to all students in grades K-6 who are reading below grade level. Students on or above grade level will receive guided reading a minimum of two times per week. Literacy interventions will be provided to students who are below grade level by teachers and/or instructional assistants in small group settings 3 times per week. Instructional assistants and/or teachers will provide extension activities and rotation activities for all students while teachers and/or instructional assistants are doing instructional interventions with students who are below grade level. Some teachers will also provide before and after school tutoring for targeted students. Teachers will collaborate in PLCs to improve Tier I and Tier II instruction. Additional professional development will also be provided to staff using these funds to provide substitutes and/or compensation to teachers for time or finished products.

Expenditures

Category	Description	Estimated Cost
		Total: \$66,000
Salaries and Employee Benefits (100 and 200)	Salaries and benefits for employees (4 intervention assistants, 3 extension activity assistants, 20% of 1 Art Teachers Salary, other intervention assistants as needed.) Professional development compensation for class attendance, finished products, and/or peer coaching (salaries for employees and substitutes) Before and after school tutoring for targeted students.	\$66,000

Goal #2 **EDIT**

Goal

Increase math proficiency sage scores 5% by May 2018 in grades 3-6. Increase Math Benchmark Scores by 5% in grades K-6.

Academic Areas

- Mathematics

Measurements

SAGE scores and Math Benchmark scores will be used to determine progress toward this goal.

Action Plan Steps

All teachers will provide Tier 1 math instruction one hour per day in grades K-6. five days a week. Tier 2 math instruction will be provided by all teachers for a minimum of 30 minutes per day. Teachers will provide small group math interventions during weekly intervention times.

Expenditures

Category	Description	Estimated Cost
		Total: \$0
Salaries and Employee Benefits (100 and 200)	No monies will be expended for this goal. Salaries for instructional assistants listed in Goal 1 (Reading) will overlap for this goal.	\$0

Goal #3 **EDIT**

Goal

Increase technology use and writing proficiency scores from current level by 5% as measured on district benchmarks and end of year SAGE scores.

Academic Areas

- Technology
- Writing

Measurements

SAGE scores and Writing Benchmark scores will be used to determine progress toward this goal.

Action Plan Steps

All teachers in grades 3-6 will provide writing instruction during their daily literacy blocks. Computer literacy skills will be taught to all students in grades 1-2 for a minimum of 30 minutes per week and a minimum of 45 minutes per week in grades 3-6. Instructional assistants will be hired to provide computer lab instruction and to assist in providing small group interventions to students who are below grade level. Additional professional development will also be provided to staff using these funds to provide substitutes and/or compensation to teachers.

Expenditures

Category	Description	Estimated Cost
	Total:	\$16,000
Salaries and Employee Benefits (100 and 200)	Salaries and benefits for employees (2 Computer Lab Assistants) Professional development compensation (salaries for employees and substitutes)	\$16,000

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
	Total: \$82,000
Salaries and Employee Benefits (100 and 200)	\$82,000

Funding Estimates

Estimates	Totals
Estimated Carry-over from the 2016-2017 Progress Report	\$4,218
Estimated Distribution in 2017-2018	\$78,287
Total ESTIMATED Available Funds for 2017-2018	\$82,505

Estimates		Totals
Summary of Estimated Expenditures For 2017-2018		\$82,000
This number may not be a negative number	Total ESTIMATED Carry Over to 2018-2019	\$505

Increased Distribution [Edit](#)

The 2017-2018 distribution in this plan is an estimate. If the actual distribution is more than the estimate, how will additional funds be spent to implement the goals described in the plan?

In the event the school receives additional funds, or there are funds left over at the end of the school year, the additional funds will be used with other school funds to purchase computers, iPads, or computer software/hardware to support academic instruction in all grade levels. Funds may also be used to provide compensation and/or registration fees for staff professional development.

Publicity [Edit](#)

- Letters to policy makers and/or administrators of trust lands and trust funds.
- School newsletter
- School website