

Hayden Peak Reopening Plan

2020-2021

Dear Hayden Peak Parents,

We have worked hard to come up with a plan that follows state guidelines, keeps our students safe and keeps Hayden Peak the warm and welcoming place it has always been. While there are many new procedures for all of us to get used to, kids are amazingly resilient and the new procedures will quickly become our new “normal”. We love our students and are anxious to have them with us again!

Hayden Peak Faculty and Staff

****Please read our plan carefully and keep it handy for future reference.** We have listed below a few highlights from the plan to remember:

1. **“ If you feel sick, please stay home.”** If students feel sick or have any COVID-19 symptoms please keep them home.
2. Students must wear **masks** at school. If students or staff choose to wear a face shield it must be accompanied by face masks worn underneath as per the State directive that came out on Friday, August 14, 2020. See Governor’s order on our website.
3. Bring a FILLED **water bottle** each day. During COVID the drinking fountains will not be used so it will be very important to have a water bottle each day.
4. **Lunch** - Students who bring their lunch from home are encouraged to use paper bags so they can be thrown away each day rather than having lunch boxes touching other lunchboxes.

Important Note: Once school starts all breakfast and lunches will be charged to student accounts.

Virtual Online Learning Students: These students can still pick up lunches from school but all lunches must be picked up in person (with social distancing) and will be charged to their lunch account. There will be no curb-side pickup. Online students can pick up their lunch at the lunchroom door according to the following schedule. M-Th 10:55 am - 11:15 am F 12:55 pm - 1:25 pm

5. **Before School** - Students must wear masks while on school property and will be asked to line up in their lines instead of playing on the playground before school in order to social distance. We know this is not ideal so we ask that parents bring students as close to the starting bell as they can to limit the amount of time students will need to stay in line before school starts.
6. **Friday Schedule** - All students will be engaged in learning on Friday’s but students will only be physically in the school by appointment. Friday attendance is not required. See Friday schedule for all the details.

The following areas are covered in our plan:

Office Area	Special Education
Home	Hallways
Classroom	Restrooms
Cafeteria	Playground
Library	COVID-19 Procedures from State COVID Manual

Hayden Peak Reopening Plan 2020-2021

Office Area

State Requirement	Hayden Peak Plan based on State Requirements
Faculty and staff will wear face coverings	<ul style="list-style-type: none"> •Faculty and staff will wear face coverings
Signage will be used to designate entry/exit flow patterns to minimize congestion.	<ul style="list-style-type: none"> •Enter through the Main door (Hayden Peak Dr) to the office. Exit through the teacher access door (Grizzly Dr.). •All visitors will be required to wear masks
Nonessential visitors and volunteers will be limited. Each school is to determine essential versus nonessential.	<ul style="list-style-type: none"> •Teachers have been instructed to have limited volunteers. For example birthday and holiday celebrations and treats are nonessential at the school. •The school will be creative to make the special occasions special in other ways. •Prior arrangements must be made for volunteer/visitor access.
Essential Volunteers	<ul style="list-style-type: none"> •During this time, 3rd-6th will not have volunteers. •K-2 will have limited, consistent volunteers for instructional purposes.
Protocols will be established for any visitors and itinerant staff to wear face coverings and complete symptoms checks.	<ul style="list-style-type: none"> •Touchless volunteer/visitor check in. Personal phone will scan QR code, enter information, and then print volunteer pass by scanning QR code. •Appendix 29 "Visitor Attestation" will also be filled out.
Protocols will be established for drop-off/pick-up and will be communicated to families.	<ul style="list-style-type: none"> •Due to the large number of students at pick-up and drop-off, students, parents, and staff will be required to wear masks before and after school while on school property. They will also be asked... <p><i>Drop-Off</i> Before school, students will be asked to wait in their class lines once they arrive at school. We know students would rather play on the playground but we hope this will limit the spread. For this reason we ask students to arrive at school as close to our starting time as possible.</p> <p><i>Pick-Up</i> Students will be required to wear masks while on</p>

	<p>school property. As always, students should go directly home or be picked up as soon as possible.</p>
<p>Local health department personnel will be consulted regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive.</p>	<p>See below in this same section under Contact Tracing.</p>
<p>Quarantine rooms will be designated at each school to temporarily house students who are ill and awaiting a return to home.</p>	<p>What to do if a student gets sick at school</p> <p>Some students may get sick when they are at school who did not feel sick while they were at home. If a student, teacher or staff member complains of being sick or is identified as having any of the symptoms of COVID-19, staff members should bring the student or staff member to the office, straight to the Conference Room in the office area and notify office personnel.</p> <p>The following areas of the office will be used as follows:</p> <ul style="list-style-type: none"> ● Conference Room - For any student or individual in the school who exhibits symptoms of COVID-19. ● Sick Room - For students or individuals who may be sick or injured with symptoms other than those of COVID-19 ● Office Waiting Area or Work Area - For those students or individuals who are well but have scheduled medical needs such as students who receive insulin or medication at school. <p>For those students who have symptoms of COVID-19</p> <ol style="list-style-type: none"> 1. The student will be asked to wait in the Conference Room. If there is more than one student in the room at the time they will be given a designated area in the room to wait well away from the other student. <p>School personnel who interact with the student will wear personal protective equipment.</p> <ol style="list-style-type: none"> 2. Parents will be called right away and asked to pick up their child from school as soon as possible. 3. After the student leaves the room will be cleaned using the cleaning guidelines provided by the local health department.
<p>Health and safety issues will be communicated transparently, while protecting the privacy of students and families</p>	<ul style="list-style-type: none"> ● Follow Health Department guidelines. See below in this section under COVID guidelines
<p>Staff and student symptoms and absenteeism will be monitored carefully.</p>	<ul style="list-style-type: none"> ● Student absences will be monitored carefully as they always have been. If students are absent due to COVID-19 symptoms or parents adherence to COVID-19 guidelines and regulations these absences

	<p>will be taken into account and accommodations will be made to help the student to continue learning from home.</p>
<p>Staff and students will be educated on the motto: "If you feel sick; stay home,"</p>	<ul style="list-style-type: none"> ● Signs will be made with this motto and placed on all outside doors and around the building. ● During this time, we would prefer that a student be tardy to determine healthiness. If there is a chance the student is sick, wait to see if they feel better rather than letting them try it out. ● Remember, check your symptom checklist every morning. ● No Perfect Attendance Awards given this year
<p>Each school will designate a contact person for parent questions.</p>	<ul style="list-style-type: none"> ● Jeniffer Murphy will handle day to day questions. Any questions regarding a sick child will be handled by Jennifer Fisher, Principal.(POC)
<p>District and school plans will be posted as a link on school websites.</p>	<ul style="list-style-type: none"> ● District and school plans will be posted as a link on school websites.
<p>Sanitizing</p>	<ul style="list-style-type: none"> ● Hand sanitizer will be available in the office and mounted outside the office doors
<p>Student Check-In and Check-out Procedures</p>	<ul style="list-style-type: none"> ● Communicating the reason for late check-in should be done by phone or written note rather than in-person parent. ● For Check-out the Parent/guardian should call ahead. The parent will come to the front foyer and show ID through new video office access. Parent should remain in the foyer, student will meet them there.
	<ul style="list-style-type: none"> ● Anyone that comes after the bell but before 8:45 am will be directed to go directly to their assigned classroom to alleviate office congestion. ● Tardies will be marked by the teachers.

Home

State Requirement	Hayden Peak Plan based on State Requirements
<ul style="list-style-type: none"> • Families will <ul style="list-style-type: none"> - conduct temperature and symptom checks at home each school day. - keep children home who are ill or exhibiting symptoms of COVID-19. - be provided with a form to identify their student(s) as higher risk for severe illness due to COVID-19 and request alternative learning arrangements, remote learning and instruction. - be provided with information regarding both district and individual school protocols and action plans. - be provided with a contact person at their local schools to refer their questions and concerns regarding any aspect of the plans. - send students to school wearing a face covering until further notice. Face shields may be used in place of face masks. Exceptions are outlined in the appendix of this document. • The school will assist families with access to thermometers, or other items, as needed to fulfill appropriate symptom checking requirements. 	<ul style="list-style-type: none"> • Hayden Peak will assist families who don't have thermometers to help them find one.. • Hayden Peak will provide each family with a copy of the affirmation that needs to be signed at the beginning of the year. • Hayden Peak will provide a signature page for families to acknowledge that they have read the affirmation and will comply with directives regarding Covid-19. • Hayden Peak will provide a form to students new to enroll throughout the year that will allow families to identify as high risk so they can enroll in online school. • Hayden Peak will provide a copy of our reopening plan and all supporting documents to every family in our community, hard copy and digital, in every language spoken in our school. • Hayden Peak will designate a contact person. It will be Jeni Murphy, our Administrative Assistant in the school office. Any questions or concerns about a sick child will be handled by Jennifer Fisher, principal. • Hayden Peak will provide each student with a copy of the symptom self checklist that can be used each month. • Hayden Peak will provide frequent reminders for completing symptom self checklists through social media and news from the school nurse and administration.
<ul style="list-style-type: none"> • The District will: <ul style="list-style-type: none"> - share reopening plans with employees and parents, providing translations for a variety of preferred languages. - provide information for parents on conducting temperature and symptom checks at home. - provide families with a form to identify their student(s) at higher risk for severe illness due 	<ul style="list-style-type: none"> • Hayden Peak will create an attendance policy that supports flexibility due to Covid-19, • Hayden Peak will not create tension about perfect attendance. Hayden Peak will create a reward system that is based on mastery of learning instead of attendance. • Office contacts for absences can determine student needs based on illness and reasons for missing school and provide solutions for learning and social-emotional

<p>to COVID-19 and request alternative learning arrangements, remote learning and instruction.</p>	<p>support, instead of punitive reasons for following up on absences. A database will be created noting reasons for student absences.</p> <ul style="list-style-type: none"> ●Hayden Peak will create grading policies that support flexibility due to Covid-19. ●Hayden Peak will create opportunities for teachers to communicate with parents and provide alternative instruction for students who are out sick.
<p>work closely with parents to support continued learning short-term when students are ill or isolation is necessary.</p> <ul style="list-style-type: none"> - revise grading policies and parent notification practices to allow for flexible attendance when students are ill or require isolation. - provide families with information regarding both district and individual school protocols and action plans. - provide families with a contact person to refer their questions and concerns to regarding any aspect of the plans. - provide students with Chromebooks to checkout for Friday and/or short-term needs. - contact the Associate Superintendent with help in obtaining equipment to support parents with symptom checks if needed. 	<ul style="list-style-type: none"> ●Students who need to be at home for illness or quarantine will be able to check out chromebooks. ●Students who have Friday assignments that require computer use may check out chromebooks.
<p>review Healthcare plans, 504s and IEPs, and higher risk request forms, prioritizing students who are at higher risk, and update their care plans as needed to decrease their risk for exposure to COVID-19.</p> <p>Students will:</p> <ul style="list-style-type: none"> - be provided the opportunity to learn virtually at home. - be required to wear a face covering in the building and on the bus in order to attend school, until further notice. - Face shields may be used in place of face masks. Exceptions are outlined in the appendix of this document. 	<ul style="list-style-type: none"> ●Hayden Peak staff will review every health plan, IEP and 504 plan to decrease risk for exposure to Covid-19. ●Communication between teachers, staff, administration and parents will be maintained to mitigate risk. ●Alternatives may be made to seating, transitions, etc. to minimize risk of exposure for these students. ●Families will send students to school with face coverings. ●Hayden Peak will have face coverings available if students come without them. ●Hayden Peak will have a note available to parents reminding them to wash face masks.
	<ul style="list-style-type: none"> ●Parents will send a full water bottle each day with students.

Classroom

State Requirement	Hayden Peak Plan based on State Requirement
Faculty, staff and students will wear face coverings or shields.	<ul style="list-style-type: none"> ●Faculty, staff and students will wear face coverings or shields.
Space desks as far apart as possible to limit contact; all students face in one direction.	<ul style="list-style-type: none"> ●Space desks as far apart as possible to limit contact; all students face in one direction; ●Individual cardboard partitions available for use at teacher discretion for every student.
Move non-essential items in the classroom into storage to increase the space available for social distancing	<ul style="list-style-type: none"> ●Utilize extra closets, specials' portables, and other available areas to move non-essential furniture for temporary storage. ●Teachers will let parents know about the safety precautions in their room.
Use seating charts to help with contact tracing.	<ul style="list-style-type: none"> ●Use seating charts to help with contact tracing in the classroom. ●Utilize student number assignments to move throughout the school in lines, seating in the cafeteria, and other group situations such as sitting on the rug and small-group settings. ●*Rug and small-group seating should be less than 15 minutes where possible.
Establish routines to limit congestion at entry/exit points and around the classroom.	<ul style="list-style-type: none"> ●Stagger classes when entering the hall for any reason (lunch, recess, etc.). ●When possible, prop classroom door open to limit the need to touch handles. ●Establish a socially distant line-up procedure in each classroom. Ex: Velcro "dots" on the floor that snakes throughout the classroom to provide spacing in the line could be used. ●Classroom business and jobs will all take place inside the classroom to prevent a line-up in the hallway.
Sanitize class materials on a regular basis.	<ul style="list-style-type: none"> ●Students will use individual supplies wherever possible. ●Math manipulatives will be put in individual bags. ●Students will have their own pencils, crayons and other supplies. ●Any items that must be shared will be sanitized between uses.
Establish routines for hand washing and sanitizing in their classrooms. Classrooms will be equipped with a gallon of hand sanitizer and soap (where sinks are available).	<ul style="list-style-type: none"> ●Students will sanitize their hands with soap and water and hand sanitizer. ●Sanitizing will take place at the beginning of the day, before and after recess, before and after lunch and at

	the end of the day.
Send students who appear ill, or have symptoms such as fever, persistent cough, headache, difficulty breathing, nausea/vomiting, to the office who will then contact the parents.	<ul style="list-style-type: none"> •We will follow the health department guidelines. Teachers will be given a protocol to follow.
Elementary rotations will involve rotating the teachers instead of students whenever possible.	<ul style="list-style-type: none"> •The art, music and Meet the Masters specialists will come to the students' classroom. •P.E. teachers will hold P.E. class outside as much as possible. •Students at Hayden Peak will each have access to their own computer for their computer time although teachers will have the option of using the computer labs. •Students will continue going to the library. The librarians will clean between classes.
Students will clean their own desks and chairs at the end of the day.	<ul style="list-style-type: none"> •Teachers will supervise students as they clean their own desk and chair at the end of each school day.
Nonessential visitors and volunteers will be limited. Each school is to determine essential versus nonessential.	<ul style="list-style-type: none"> •During this time, 3rd-6th will not have volunteers. •K-2 will have limited, consistent volunteers for instructional purposes.
Nonessential visitors and volunteers will be limited. Each school is to determine essential versus nonessential.	<ul style="list-style-type: none"> •Since parties will not be held, the school will plan special activities for holidays and birthdays. •At this time, no outside treats or party items can be brought into the school.

Cafeteria

State Requirement	Hayden Peak Plan based on State Requirement
<p>Markings will be provided to indicate line spacing and designate serving line flow paths.</p>	<ul style="list-style-type: none"> • Sign templates will be provided by the Office of Communications for Administration to use to designate traffic flow patterns, line spacing and proper hand hygiene.
<p>Self-service salad bars and buffets will be removed.</p>	<ul style="list-style-type: none"> • Self-service salad bars and buffets will be removed.
<p>Food service workers will wear face coverings.</p>	<ul style="list-style-type: none"> • Food service workers will wear face coverings.
<p>Hand sanitizer will be provided at entry/exit points for before/after meals. And a Nutrition Services employee will assist as students sanitize their hands.</p>	<ul style="list-style-type: none"> • Students will wash their hands before they come to lunch. Teachers will help them sanitize their hands as they enter the lunchroom. • Hand sanitizer will be provided at entry/exit points for before/after meals. • A Nutrition Services employee will help students sanitize their hands as they exit the lunchroom.
<p>Cleaning and disinfecting will be increased in all high-touch areas.</p>	<ul style="list-style-type: none"> • Cleaning and disinfecting will be increased in all high-touch areas.
<p>Sign templates will be provided by the Office of Communications for Administration to use to designate traffic flow patterns, line spacing and proper hand hygiene.</p> <ul style="list-style-type: none"> • Students will not be required to wear masks while eating in the cafeteria. We realize that physical distances of 6 feet apart may not be feasible. Reducing the amount of time students are in the cafeteria should be considered whenever possible. • Plans will be put in place at each school to decrease the numbers of students in eating areas at once, including: <ul style="list-style-type: none"> - Utilizing outdoor spaces. - Opening Gymnasium curtains to space out cafeteria tables. - Seating Elementary students by classes. - Adding additional lunch periods or modified lunch 	<ul style="list-style-type: none"> • Students will not be required to wear masks while eating in the cafeteria. They will need to wear their masks while they wait in line to receive their food and as they leave their tables to go outside. <p>To decrease the number of students eating in one area at once:</p> <ul style="list-style-type: none"> • the wall between the cafeteria and gym will be opened and tables spread out • Dots will be placed on tables and numbered to designate assigned seats. Dots will be spaced as far apart as possible. • Students will be seated by classes and according to numbers on the dots. • Dots and tables will be cleaned after each lunch period

<p>schedules as needed.</p>	
<p>Meal Serving</p> <ul style="list-style-type: none"> • All lunches will be served utilizing disposable plates, trays and utensils for a grab-and-go style service. • Students will enter designated serving areas (following line flow markers) picking up a prepackaged meal. • Students will be handed a milk flavor of choice by a Nutrition Services employee. • Students will be issued ID cards from which the clerk/cashier scans the barcode into the meal counting system. If student ID cards will not work in a given system, nutrition services workers will enter numbers for students. • Students will receive a meal and sit at their designated table in the cafeteria, outside, or in the classroom. 	<ul style="list-style-type: none"> •All lunches will be served a prepackaged meal in a grab-and-go style with only one choice available each day. •Two classes will enter the cafeteria at a time. Classes will be assigned an order in which to enter the cafeteria. • Students will go in number order so they can get through the line faster and out to play faster.. •Grab-and-go lunches will also be available on Fridays for students who come to school. Those lunches will be charged on the student account. •Only one choice of meal will be offered each day. There will be a choice of milk and a nutrition services worker will hand them their choice. •If students eat breakfast at school they will be given a lunch bag with their food and they can choose a fresh fruit.
	<ul style="list-style-type: none"> •In order to limit the number of people in the school, parents will not be able to eat lunch with their students in the cafeteria. •If a child forgets to bring a lunch he/she will be encouraged to eat a school lunch that day. •If the child needs a lunch from home due to dietary restrictions, it may be left at the office. (Parents, please make sure our cafeteria staff are aware of dietary restrictions.) •The parent will not be able to visit the classroom or cafeteria to deliver the lunch. The school will insure the student gets their lunch.
	<ul style="list-style-type: none"> •The cafeteria staff will have one page in a sheet protector for each class, which contains the barcodes for all the students so students will not need to bring their lunch cards to the cafeteria.
<p>Lunchboxes</p>	<ul style="list-style-type: none"> •Students who have home lunch will take their lunch boxes outside and leave them -not touching each other- in a designated area.
<p>Sanitation</p> <ul style="list-style-type: none"> • All food preparation surfaces will be cleaned and sanitized with Eco-lab throughout the workday. • At the end of each day (after surfaces have been cleaned and sanitized) all high touch and work 	<ul style="list-style-type: none"> • All food preparation surfaces will be cleaned and sanitized with Eco-lab throughout the workday. • At the end of each day (after surfaces have been cleaned and sanitized) all high touch and work surfaces will be sprayed with EPA approved Peroxide

<p>surfaces will be sprayed with EPA approved Peroxide Multi Surface Cleaner and Disinfectant. This product will remain on all surfaces throughout the night and rinsed off all food prep surfaces at the beginning of each workday. NOTE: It is important that kitchens are not being used after the end of each work day until the beginning of the next work day.</p>	<p>Multi Surface Cleaner and Disinfectant. This product will remain on all surfaces throughout the night and rinsed off all food prep surfaces at the beginning of each workday. NOTE: It is important that kitchens are not being used after the end of each work day until the beginning of the next work day.</p>
<p>Employee PPE and Personal Safety</p> <ul style="list-style-type: none"> • All Nutrition Services employees will: <ul style="list-style-type: none"> - be reminded “If you are sick, stay home.” - will take and log temperatures at the beginning of each workday. - will wear gloves and face coverings during food preparation and serving. - will be provided face shields or plexiglass protection where appropriate. 	<ul style="list-style-type: none"> • All Nutrition Services employees will: <ul style="list-style-type: none"> - be reminded “If you are sick, stay home.” - will take and log temperatures at the beginning of each workday. - will wear gloves and face coverings during food preparation and serving. - will be provided face shields or plexiglass protection where appropriate.

State Requirement	Hayden Peak Plan based on State Requirement
Gymnasiums will be managed with health and safety principles in place.	<ul style="list-style-type: none"> •Gym equipment will be sanitized on a regular basis.
	<ul style="list-style-type: none"> •When weather permits, p.e. will be held outside. A space will be designated in each field for p.e. use.
	<ul style="list-style-type: none"> •Students will sanitize their hands before and after PE. Our P.E. teacher will have sanitizer available if needed.
	<ul style="list-style-type: none"> •Students will wear masks if they're grouped close together to receive instructions, but not during play.
	<ul style="list-style-type: none"> •P.E. teachers need to make an announcement at the beginning of each day informing teachers whether PE will be held inside or outside. •If the weather is bad and the gym is being used for lunch, the P.E. teacher will come to the classroom and do low impact activities that limit respiratory droplets.

State Requirement	Hayden Peak Plan based on State Requirement
Library staff will instruct students in increased hygiene protocol such as washing hands before handling books.	<ul style="list-style-type: none"> ●Face masks required for entry ●Teachers will bring students to the library and sanitize their hands upon entry ●Teachers will come and get their students from the library to return with them to class, following hallway procedures
Library staff will consider the layout of furniture to maximize social distancing.	<ul style="list-style-type: none"> ●Librarian to consider furniture layout to maximize distance.
Mobile plexiglass partitions will be utilized as needed.	<ul style="list-style-type: none"> ●Mobile plexiglass available to and used by the librarian.
Increased time between class visits will allow for cleaning and disinfecting of library surfaces.	<ul style="list-style-type: none"> ●Transition time is included in 30 minutes of library time <p>Librarian/Aide ensure library surfaces are disinfected between each class visit</p>
Signage and floor markings will be posted to encourage social distancing in the library.	<ul style="list-style-type: none"> ●Signage printed and posted by librarian (wait for HP logo to be added) <p>https://jam.jordandistrict.org/wp-content/uploads/sites/27/covid_19_poster_packet.pdf</p>
Books will be “quarantined” for 72 hours after check-in before being processed by library staff	<ul style="list-style-type: none"> ●Librarian will ensure 72 hour “quarantine” of returns
Library staff feeling ill will stay home.	<ul style="list-style-type: none"> ●Library staff feeling ill will stay home. If one of our 2 school librarians can not cover the time, no sub will be provided. ●Office staff will inform teachers of library closure.
The library will be managed with health and safety principles in place when students visit the library before/after school or during free time.	<ul style="list-style-type: none"> ●No before or after school free time ●There will be a designated spot for book returns

Special Education

State Requirement	Hayden Peak Plan/Requirement
Faculty and staff will wear face coverings or shields	<ul style="list-style-type: none"> ●Face masks for students and staff ●Speech: for articulation remove mask and use face shield for student and teacher (sanitize between uses or provide 1 to 1 and label for each speech student)
Plexiglass dividers will be available for employee use.	<ul style="list-style-type: none"> ●Plexiglass dividers will be available for employee use.
Classrooms will be equipped with a gallon of hand sanitizer and soap (where sinks are available).	<ul style="list-style-type: none"> ●SPED teacher or assistant will pick students up from their classroom, and will supervise the administration of hand sanitizer or hand washing upon entry
<p>Teachers will:</p> <ul style="list-style-type: none"> - space desks as far apart as possible to limit contact. - arrange student desks and tables to allow for students to all be facing one direction. - move non-essential items in the classroom into storage to increase the space available for social distancing. - sanitize class materials on a regular basis. - use seating charts to help with contact tracing. - establish routines to limit congestion at entry/exit points and around the classroom. - establish routines for hand washing and sanitizing in their classrooms. 	<ul style="list-style-type: none"> ●SPED Assistant or teacher will pick up and return students to their assigned classroom ●Teacher and assistant will sanitize manipulatives, etc. between groups ●No free time as reward, SPED teachers will determine alternatives ●Continue seating charts and assigned seating ●Grades K-2 SPED teacher will sanitize surfaces ●Grades 3-6 students will help clean/sanitize under the supervision of the teacher
	<ul style="list-style-type: none"> ●Signage printed and posted by SPED team (when HP logo etc. are added) <p>https://jam.jordandistrict.org/wp-content/uploads/sites/27/covid_19_poster_packet.pdf</p>

Hallways

State Requirement	Hayden Peak Plan based on State Requirement
<ul style="list-style-type: none"> • Sign templates will be provided by the Office of Communications for Administration to use to create hallway traffic flow patterns. 	<ul style="list-style-type: none"> •Hallway traffic flow patterns posted by office staff (right side, one way, social distance, etc.) https://jam.jordandistrict.org/wp-content/uploads/sites/27/covid_19_poster_packet.pdf
<ul style="list-style-type: none"> • Administrators and staff will develop plans to monitor and minimize congregation of students in the hallways. 	<ul style="list-style-type: none"> •Students will be supervised by adults at all times, entering hallways as a destination only •Students walking single file, facing forward, checking distance by putting one arm extended forward, on the right side of the “road”, and heading directly to their destination •Students going to the office require a disposable hall pass (recess aides will have them for distribution as well)
<ul style="list-style-type: none"> • Custodians and sweepers will clean and disinfect daily, all touch point areas, as outlined on each job card for their assigned areas including: doors, doorknobs, and door casings, stair handrails, elevators, vending machines, light switches, and drinking fountains. 	<ul style="list-style-type: none"> •Custodians and sweepers will clean and disinfect daily, all touch point areas, as outlined on each job card for their assigned areas including.
<ul style="list-style-type: none"> • Students will be encouraged to bring refillable water bottles and use touchless fountains wherever available. 	<ul style="list-style-type: none"> •Students will bring or be provided a water bottle with his/her name or number on it. •Drinking fountains will be closed until further notice. •Parents are being asked to ensure their student has a full bottle at the beginning of each day.
<ul style="list-style-type: none"> • Students will be required to wear a face covering in the hallway. 	<ul style="list-style-type: none"> •Face masks will be worn by staff and students, in the halls

Restrooms

State Requirement	Hayden Peak Plan/Requirement
Signs will be displayed outlining proper hand hygiene.	<ul style="list-style-type: none"> ● Signs outlining proper handwashing and hand hygiene techniques. will be posted in every restroom and at every sink.
Students will be educated in proper hand hygiene.	<ul style="list-style-type: none"> ● Teachers will demonstrate proper hand washing techniques on the first day. Reviewing often. ● Face coverings are required in restrooms.
Cleaning schedules will be created for cleaning high-touch surfaces.	<ul style="list-style-type: none"> ● All restroom fixtures, sinks, toilets, stall doors, hardware, partition doors, benches, and walls will be disinfected multiple times each day. ● Floors will be mopped and disinfected daily.
PPE will be provided for staff providing support in restrooms.	<ul style="list-style-type: none"> ● PPE will be provided for staff providing support in restrooms.
Custodians will be trained in proper cleaning techniques for COVID-19.	<ul style="list-style-type: none"> ● Follow the district plan. ● Custodians will assist school administration with social distancing rules by placing markers on the floor to encourage physical distancing. ● All custodians and sweepers will use face coverings (nose, mouth and eyes) and gloves. ● All custodians and staff will be required to wear the recommended PPE as stated in the chemical safety data sheet. - ● No custodians will operate an electrostatic or misting sprayer with disinfecting chemicals when students or the public are present.
	<ul style="list-style-type: none"> ● Teachers will monitor when students use the bathroom in order to help with contact tracing if needed.

Playgrounds

State Requirement	Hayden Peak Plan based on State Requirement
Recess and playgrounds will be managed with health and safety principles in place.	<ul style="list-style-type: none">•Administrators have reviewed recess schedules to allow for alternating groups.
	<ul style="list-style-type: none">•Masks not required on the playground while socially distancing, but masks must be worn when lining up (as soon as the bell rings)
	<ul style="list-style-type: none">•Playground equipment will be sanitized on a regular basis.
	<ul style="list-style-type: none">•Different assigned outdoor stations for different classes.
	<ul style="list-style-type: none">•Assigned colors on lanyards for easy identification of class groups.
	<ul style="list-style-type: none">•Students will wash hands/ use hand sanitizer before and after recess.
	<ul style="list-style-type: none">•Students entering the building during recess must have a pass from an aide/teacher.•One student may come into the building at a time (per gender) to use restrooms during recess.

COVID Guidelines -

From COVID-19 School Manual

[Coronavirus.utah.gov](https://www.coronavirus.utah.gov)

COVID Guidelines - From COVID-19 School Manual Coronavirus.utah.gov	At Hayden Peak we will:
<p>Students, teachers, and employees who test positive for COVID-19 should isolate at home until the health department has notified the school that his or her isolation is over.</p> <p>Students, teachers, and employees who are exposed to COVID-19 must quarantine at home for 14 days from the last date of exposure to the person who tested positive.</p>	<p>Students, teachers, and employees who test positive for COVID-19 will isolate at home until the health department has notified the school that his or her isolation is over.</p> <p>Students, teachers, and employees who are exposed to COVID-19 will quarantine at home for 14 days from the last date of exposure to the person who tested positive.</p>
<p>To Help Prevent the Spread of COVID-19</p> <p>Students should:</p> <ul style="list-style-type: none"> • Tell their parents or teacher if they feel sick or have symptoms of COVID-19. • Stay home from school and other activities if they feel sick or have symptoms of COVID-19. • Stay home from school and other activities (called isolation) if they test positive for COVID-19. • Follow the quarantine guidance if they are exposed to someone with COVID-19. • Wear a cloth face covering or mask at school. • Practice physical distancing as much as possible. • Wash their hands with soap and water often. <p>Parents should:</p> <ul style="list-style-type: none"> • Check their child for symptoms of COVID-19 every day before school. • Take their child's temperature every day before school. If their child has a temperature of 100.4o F (38o C) or higher, the child has a fever. If parents do not have a thermometer, they should check their child's skin to see if it feels warm or is red, or ask if he or she have chills or are sweaty. • Keep their child home from school if he or she feels sick or has symptoms of COVID-19. • Follow the quarantine guidance if their child or anyone who lives in their home is exposed 	<p>To Help Prevent the Spread of COVID-19</p> <p>Students should:</p> <ul style="list-style-type: none"> • Tell their parents or teacher if they feel sick or have symptoms of COVID-19. • Stay home from school and other activities if they feel sick or have symptoms of COVID-19. • Stay home from school and other activities (called isolation) if they test positive for COVID-19. • Follow the quarantine guidance if they are exposed to someone with COVID-19. • Wear a cloth face covering or mask at school. • Practice physical distancing as much as possible. • Wash their hands with soap and water often. <p>Parents should:</p> <ul style="list-style-type: none"> • Check their child for symptoms of COVID-19 every day before school. • Take their child's temperature every day before school. If their child has a temperature of 100.4o F (38o C) or higher, the child has a fever. If parents do not have a thermometer, they should check their child's skin to see if it feels warm or is red, or ask if he or she have chills or are sweaty. • Keep their child home from school if he or she feels sick or has symptoms of COVID-19. <p>Follow the quarantine guidance if their child or</p>

to someone with COVID-19.

- Before the school year starts, tell the school if their child has a health condition that puts him or her at a **higher risk** for severe illness from COVID-19. The health department will call parents of students who are at higher risk for severe illness from COVID-19 if they are exposed at the school.
- Review and update their child's plans (Individual Healthcare Plan, Individualized Education Plan, 504 plan) with the school.
- Help their child clean his or her cloth face covering or mask.

Teachers and employees should:

- Stay home from school or work if they feel sick or have symptoms of COVID-19.
- Follow the **isolation** guidance from the health department if they test positive for COVID-19.
- Follow the **quarantine** guidance if they are exposed to someone with COVID-19.
- Understand privacy laws and how these laws relate to any information the school is given by the health department.
- Know if you have a medical condition that puts you at **higher risk** for severe disease due to COVID-19.
- Provide a safe learning environment for students by following their school plan for reopening.
- Prepare curriculum plans in case they have to isolate or quarantine.
- Encourage students to wash their hands with soap and water often.
- Wear a cloth face covering or mask at school.
- Practice physical distancing as much as possible.

School administrators should:

- Decide who the COVID-19 point of contact (POC) will be at the school. The POC will work with the health department on contact tracing in the school.
- Understand the privacy laws that protect student, teacher, and employee personally identifiable information (PII).
- Make sure all teachers, employees, and the school POC understand privacy laws and how these laws relate to any information the school is given by the health department. This includes privacy laws that protect students, teachers, and employees.
- Write and implement a plan for how to reopen the school and prevent the spread of COVID-19.
- Provide a safe learning environment for students, teachers, and employees. This includes considering their emotional and social needs.
- Write a plan that addresses the needs of students, teachers, and employees at **higher risk** for severe illness from COVID-19.
- Review plans (Individual Healthcare Plan, Individualized Education Plan, 504 plan) for students with special healthcare needs with the student's parents and update care plans to help

anyone who lives in their home is exposed to someone with COVID-19.

- Before the school year starts, tell the school if their child has a health condition that puts him or her at a **higher risk** for severe illness from COVID-19. The health department will call parents of students who are at higher risk for severe illness from COVID-19 if they are exposed at the school.
- Review and update their child's plans (Individual Healthcare Plan, Individualized Education Plan, 504 plan) with the school.
- Help their child clean his or her cloth face covering or mask.

Teachers and employees should:

- Stay home from school or work if they feel sick or have symptoms of COVID-19.
- Follow the **isolation** guidance from the health department if they test positive for COVID-19.
- Follow the **quarantine** guidance if they are exposed to someone with COVID-19.
- Understand privacy laws and how these laws relate to any information the school is given by the health department.
- Know if you have a medical condition that puts you at **higher risk** for severe disease due to COVID-19.
- Provide a safe learning environment for students by following their school plan for reopening.
- Prepare curriculum plans in case they have to isolate or quarantine.
- Encourage students to wash their hands with soap and water often.
- Wear a cloth face covering or mask at school.
- Practice physical distancing as much as possible.

School administrators will:

- Decide who the COVID-19 point of contact (POC) will be at the school. The POC will work with the health department on contact tracing in the school. This point of contact will be Jennifer Fisher, Principal.
- Understand the privacy laws that protect student, teacher, and employee personally identifiable information (PII).
- Make sure all teachers, employees, and the school POC understand privacy laws and how these laws relate to any information the school is given by the health department. This includes privacy laws that protect students, teachers, and employees.
- Write and implement a plan for how to reopen the school and prevent the spread of COVID-19. This plan will be available to Hayden Peak students, parents, and staff on our school website.
- Provide a safe learning environment for students, teachers, and employees. This includes considering their emotional and social needs.
- Write a plan that addresses the needs of students,

lower the risk of exposure to COVID-19 in the school.

- Provide resources to parents and students who choose or need to continue remote learning.
- Wear a mask at school and work.

Point of contact (POC) at each school should:

- Work with the local health department and school administrators to identify students, teachers, and employees who may have been exposed to someone with COVID-19 in the school.
- Provide a list of students, teachers, and employees who are at higher risk for severe illness from COVID-19 to the health department when there is an exposure at the school. The health department will call parents of students, teachers, and employees who are at higher risk of severe illness from COVID-19 if they are exposed at the school and to tell them what to do..
- Understand privacy laws and how these laws relate to any information the school is given by the health department. This includes privacy laws that protect students, teachers, and employees.
- Protect the privacy of the student, teacher, or employee who tests positive or is exposed to someone with COVID-19 as much as possible.
- Notify the parents of students, eligible students, teachers, and employees if they have been exposed to someone with COVID-19 in the school.
- Provide guidance on when and how to [quarantine](#), check for symptoms, and when to get tested.
- Work with school administrators to prevent the spread of COVID-19 in the school.

Health departments should:

- Call students, teachers, and employees who test positive for COVID-19.
- Protect the privacy of the student, teacher, or employee who tests positive or is exposed to someone with COVID-19 as much as possible.
- Conduct a case investigation to find out if a person who tests positive was at school up to 2 days before he or she got sick or tested positive.
- Provide [isolation](#) guidance to students, teachers, and employees who test positive for COVID-19.
- Work closely with the POC and school administrators on contact tracing in the school.
- Get a list of students, teachers, and employees who are at [higher risk](#) for severe illness from COVID-19 from the POC.
- Call students, teachers, and employees who are at higher risk for severe illness from COVID-19 who

teachers, and employees at [higher risk for](#) severe illness from COVID-19.

- Review plans (Individual Healthcare Plan, Individualized Education Plan, 504 plan) for students with special healthcare needs with the student's parents and update care plans to help lower the risk of exposure to COVID-19 in the school. We will work with our Special Education teachers and school nurse to review IEP's and health plans.
- Provide resources to parents and students who choose or need to continue remote learning. These resources are provided by Jordan School District with at-home learning.
- Wear a mask at school and work.

Point of contact (POC) at each school should:

- Work with the local health department and school administrators to identify students, teachers, and employees who may have been exposed to someone with COVID-19 in the school.
- Provide a list of students, teachers, and employees who are at higher risk for severe illness from COVID-19 to the health department when there is an exposure at the school, when directed by the health department. The health department will call parents of students, teachers, and employees who are at higher risk of severe illness from COVID-19 if they are exposed at the school and to tell them what to do.
- Understand privacy laws and how these laws relate to any information the school is given by the health department. This includes privacy laws that protect students, teachers, and employees.
- Protect the privacy of the student, teacher, or employee who tests positive or is exposed to someone with COVID-19 as much as possible.
- Notify the parents of students, eligible students, teachers, and employees if they have been exposed to someone with COVID-19 in the school when directed by the health department to do so.
- Provide guidance on when and how to [quarantine](#), check for symptoms, and when to get tested.
- Work with school administrators to prevent the spread of COVID-19 in the school.

Health Department will: See opposite column.

<p>were exposed.</p> <ul style="list-style-type: none"> ● Provide quarantine guidance to students, teachers, and employees who are at higher risk for severe illness from COVID-19, as well as anyone living with a person who tests positive for COVID-19. ● Tell the POC at the school the names of students, teachers, or employees who have tested positive for COVID-19. ● Notify the POC when the student, teacher, or employee is no longer under isolation and can return to school. ● Provide guidance to the POC and school administrators on how to prevent the spread of COVID-19 in the school. 	
<p>Screening students for symptoms of COVID-19</p> <p>There are many illnesses with symptoms like COVID-19, especially in children. Students with chronic health conditions like asthma or allergies may have a cough or runny nose without being infectious.</p> <p>Students, teachers, and employees who are sick should not go to school. This is a good idea for any illness, not just during the COVID-19 pandemic.</p> <p>It is important to have school policies that encourage and support students, teachers, and employees to stay home when they are sick. This will help keep schools open for in-person learning. However, if students stay out of school for longer than necessary as outlined in your policies (for example, being fever-free for 24 hours without medicines) based on COVID-19 symptoms alone, it may lead to unnecessary student absences.</p>	<p>Screening students for symptoms of COVID-19</p> <p>Temperature checks will only be done on students prior to entering physical education class, as outlined in the Jordan School District plan. In other times of the day if a student, teacher, or employee appears to be sick with any of the symptoms listed below, they may be asked if he or she is feeling sick, feverish (the person's skin may feel hot or be red, or he or she may have chills or be sweaty), have a cough (or appear to have a cough), shortness of breath, a decrease in sense of smell or taste, a sore throat or have muscle aches and pains.</p> <p>Fever • Cough • Shortness of breath • Muscle aches and pains • Decrease in sense of smell or taste • Sore Throat</p>
<p>What to do if a student gets sick at school</p> <p>Some students may get sick when they are at school. Schools should isolate students who get symptoms of COVID-19 from other students, teachers, and employees. Work with your school nurse to designate the areas you will need to respond appropriately to students who are sick while at school.</p> <p>Consider having 3 separate areas for students if possible.</p> <ul style="list-style-type: none"> ● Sick area (for students who get sick or hurt at school, but do not have symptoms of COVID-19). ● Well student area (for students with scheduled medical needs, such as students who receive insulin or medication at school). ● Isolation area (for students who have symptoms of COVID-19. This should be separate from other students). <p>Separate students who have symptoms of COVID-19 from other students, teachers, or employees to an</p>	<p>What to do if a student gets sick at school</p> <p>Some students may get sick when they are at school who did not feel sick while they were at home. If a student, teacher or staff member complains of being sick or is identified as having any of the symptoms of COVID-19, staff members should bring the student or staff member to the office, straight to the Conference Room in the office area and notify office personnel.</p> <p>The following areas of the office will be used as follows:</p> <ul style="list-style-type: none"> ● Conference Room - For any student or individual in the school who exhibits symptoms of COVID-19. ● Sick Room - For students or individuals who may be sick or injured with symptoms other than those of COVID-19 ● Office Waiting Area or Work Area - For those students or individuals who are well but have scheduled medical needs such as students who receive insulin or medication at school.

<p>isolation area:</p> <ul style="list-style-type: none"> • The student should stay in a separate room (like a sick room in the office) and away from other students. • Call the student's parents and ask them to come pick up their child from school right away. • Any rooms the student was in for 15 minutes or more should be cleaned using the cleaning guidelines starting on page 79. • Schools will decide which PPE (such as a mask or gloves) employees (paraprofessionals, teacher aides, school health staff) who help or interact with students who get sick at school need. Employees who come into close contact with sick students should wear the PPE recommended by their school. 	<p>For those students who have symptoms of COVID-19</p> <p>Sick child with COVID Symptoms Protocol</p> <ol style="list-style-type: none"> 1. Teacher or staff member will call the office and let them know a child with symptoms is coming to the office. Please do not say COVID when other children or parents can overhear you since nothing is confirmed at this point. 2. Teacher should walk the student down to the office. Someone from the office will step out into the hall and once the teacher has line of sight with the teacher and student the teacher can return to class. If there is an extreme situation, the teacher can request that office personnel come to get the child from the classroom. 3. School personnel who interact with the student will wear personal protective equipment. 4. Office personnel will help the sick child to wait in our quarantine room (Conference Room) If there is more than one student in the room at the time they will be given a designated area in the room to wait well away from the other student. 5. Parents will be called right away and asked to pick up their child from school as soon as possible. 6. The teacher should put on gloves and use disinfectant to wipe down any area they know the child has been. Office will also sanitize the conference room.
<p>What information can a school disclose when someone in the school tests positive for COVID-19?</p> <p>A school may disclose that someone at the school tested positive for COVID-19, as long as the facts alone or in combination with other information released, do not identify the person.</p> <p>The school may not publicly release the PII (Personally Identified Information) of the student such as the student's name or whether they tested positive for COVID-19.</p> <p>The school may not publicly release the name of a teacher or employee who tested positive for COVID-19.</p>	<p>What information can Hayden Peak disclose when someone in the school tests positive for COVID-19?</p> <p>Hayden Peak may disclose that someone at the school tested positive for COVID-19, as long as the facts alone or in combination with other information released, do not identify the person.</p> <p>Hayden Peak may not publicly release the personally identified information of the student such as the student's name or whether they tested positive for COVID-19.</p> <p>The school may not publicly release the name of a teacher or employee who tested positive for COVID-19.</p> <p>See Privacy Laws listed in the next section.</p>
<p>Privacy Laws</p> <p>Privacy laws and how student, teacher, and employee information will be protected</p> <p>As schools reopen, it is important to make sure administrators, employees, and parents understand privacy</p>	<p>Hayden Peak will follow all privacy laws.</p>

laws and how they apply during the COVID-19 pandemic.

What laws protect student, teacher, and employee privacy?

Public health laws

COVID-19 is reportable by law, under [Utah Code Annotated § 26-6-1 et seq.](#), the [Utah Communicable Disease Control Act](#), and [Utah Administrative Code R386-702 Communicable Disease Rule](#), to the Utah Department of Health or the local health department in the health district where the individual lives. This means a person's COVID-19 test results must be reported to public health by the provider or testing location where the person was tested.

A person's test result is considered private health information and is kept confidential by public health. Public health agencies are allowed, by law, to disclose the name of a person who tested positive to a school if it is necessary to protect the health and safety of students, teachers, and employees. The information that is disclosed by the health department to the school is strictly confidential and protected under [Utah Code § 26-6-27](#).

If the information is about an employee, [Utah Code § 26-6-27](#) continues to protect the privacy of the information even after it is shared with the school's point of contact (POC). The POC must maintain the confidentiality of the employee while acquiring information necessary to assist the health department to contact others who may have been exposed. The POC must emphasize the importance of not re-disclosing the information to anyone else and that all notifications will be made by the POC or the health department.

If the information is about a student, the information, once shared with the

POC becomes protected by [FERPA](#). The POC must ensure that this information remains confidential and is shared only with those who have a need to know to assist the POC in carrying out the responsibility to notify others who may have been exposed. The POC must emphasize the importance of not re-disclosing the information to anyone else and that all notifications will be made by the POC or the health department.

The POC and the school officials cannot release the private health information disclosed by public health under any circumstances. This includes the name of the person who tested positive for COVID-19.

The POC may need to share the identity of the person who has tested positive for COVID-19 with other school officials to determine the identity of individuals who have been in close contact with the person who has tested positive for COVID-19 and the risk level of those individuals. This must be limited to the least number of school officials possible

and each must be notified that the information is confidential and cannot be redisclosed or shared with anyone else.

Other laws schools need to consider

There are other laws that protect the privacy of students, teachers, and employees. Schools are responsible to work with their legal counsel to understand these

laws and how they apply during the COVID-19 pandemic. Schools must follow

all regulatory requirements and governing structures that apply to an

educational setting.

Some of these laws may include:

- [Family Educational Rights and Privacy Act \(FERPA\)](#)
- [Utah Code Annotated § 53E-9-101 et seq., Student Privacy and Data Protection](#)
- State and federal labor laws

There are very few circumstances when the name of an individual who tested positive for COVID-19 may be released. If this situation were to occur, the determination to release this information and to whom it may be released will be made on a case-by-case basis by the local health officer.

The [Family Educational Rights and Privacy Act \(FERPA\)](#)⁴ is a federal law that protects the privacy of student education records. FERPA gives parents certain rights about their children's education records. When a student turns 18 years old or if a student attends a postsecondary institution (such as a college) at any age, the student becomes an "eligible student." This means the student, not the parent, becomes the only person who has rights to the student's educational record. In some cases, FERPA information can still be provided to the parents of eligible students without a written consent.

FERPA says that in most cases, a parent or eligible student must give his or her written consent, or permission, before a school can give out any personally identifiable information (PII) from an education record.

CONFIDENTIAL

⁴ https://studentprivacy.ed.gov/sites/default/files/resource_document/le/FERPA%20and%20Coronavirus%20Frequently%20Asked%20Questions.pdf

Personally identifiable information (PII)

- This is information that can be used to identify who a student is, such as a student's name or identification number.
- PII includes information that directly or indirectly identifies a student. This means PII does not just include information that has a student's name on it. If someone can use a piece of information that does not say who the student is, with a different piece of information, and is able to link the pieces of information together to know who the student is, all of the information is considered to be PII.

Keeping your school open if a student, teacher, or employee is exposed to or tests positive for COVID-19

If a student, teacher, or employee tests positive for COVID-19, does the school need to close?

No. In most cases, schools do not need to close for in-person learning. Schools may consider hybrid or remote learning options to protect students, teachers, and employees. Local education agencies (LEAs) should work closely with the local elected school board and the health department before making the decision to temporarily transition to hybrid or remote learning options.

If a student, teacher or employee is exposed to or tests positive for COVID-19

Hayden Peak will follow the local health department guidelines if a student, teacher or employee is exposed to or tests positive for COVID-19. Students, teachers, and employees who test positive for COVID-19 will isolate at home until the health department has notified the school that his or her isolation is over.

Students, teachers, and employees who are exposed to COVID-19 will quarantine at home for 14 days from the last date of exposure to the person who tested positive.

Contact tracing in schools

The POC works with the health department on contact tracing. The POC will notify eligible students, parents, teachers, and employees if they were exposed to COVID-19 at school.

People who are tested for COVID-19 will get their test results from the healthcare provider or testing location where their sample was collected.

The health department will call anyone who tests positive for COVID-19. It may take a few days for the health department to call the person who tested positive. They will ask the person who he or she may have been in close contact with up to 2 days before he or she got sick or tested positive.

The health department will notify the POC at the school if a student, teacher, or employee who works in the school or with students tests positive for COVID-19. The health department gives the name of the person who tested positive and the date of last exposure to the POC.

Contact Tracing at Hayden Peak

Hayden Peak will follow all of the health department guidelines on Contact tracing as outlined in the column to the left.

The POC collects and provides a list to the health department of students, teachers, or employees who are at **higher risk** for severe illness from COVID-19 known to have come into close contact with the person who tested positive.

The health department will notify the parents of students, teachers, or employees who are at higher risk and provide guidance on how long they should quarantine, how to check for symptoms, and when to consider testing.

The POC will notify any other eligible students or students' parents, teachers, or employees who may have been exposed to the person who tested positive. The POC will provide guidance on how long they should quarantine, how to check for symptoms, and when to consider testing. In most cases, the school may only notify the parents of an eligible student (a student who is 18 years old or a student of any age who has taken postsecondary courses) if the eligible student has signed a written consent. There are some situations where parents of eligible students will be notified without a written consent.

Only students, teachers, or employees who came into close contact with the person who tested positive will be notified of a possible exposure.

Should students, teachers, or employees provide proof of a negative COVID-19 test result before returning to school?

No. Studies show people may test positive long after they are infectious (sometimes more than 45 days after). This means a person who at one time was sick with COVID-19 could still test positive, even though he or she can't spread the virus to other people anymore. This makes it hard for students, teachers, and employees to know when they can return to school or work if their school or employer requires a negative test result.

You should not ask students, teachers, and employees who are sick for a COVID-19 test result, a doctor's note, or a note from the health department to prove they are ill, qualify for sick leave, or to come back to work. This places a burden on the healthcare and public health systems.

Students and employees may not have health insurance, access to a healthcare provider, or the financial means to get a doctor's note or a negative test result

Should students, teachers or employees of Hayden Peak provide proof of a negative COVID-19 test results before returning to school?

No. Studies show people may test positive long after they are infectious (sometimes more than 45 days after). This means a person who at one time was sick with COVID-19 could still test positive, even though he or she can't spread the virus to other people anymore. This makes it hard for students, teachers, and employees to know when they can return to school or work if their school or employer requires a negative test result.

Hayden Peak will not ask students, teachers, and employees who are sick for a COVID-19 test result, a doctor's note, or a note from the health department to prove they are ill, qualify for sick leave, or to come back to work. This places a burden on the healthcare and public health systems.

Students and employees may not have health insurance, access to a healthcare provider, or the financial means to get a doctor's note or a negative test result.

We thought the two scenarios examples from the Health Department included below would be helpful.

Scenario Example: A teacher tests positive for COVID-19.

Mrs. Watkins is a 2nd grade teacher. Mrs. Watkins tested positive for COVID-19.

She must isolate at home. She can't go to work until her symptoms start to get better and she has been fever-free for 24 hours without medicine AND it has been at least 10 days since she first had symptoms or tested positive.

- The health department called Mrs. Watkins to find out who she had been in close contact with, about 6 feet or 2 meters (about 2 arm lengths) for 15 minutes or more.
- Anyone in close contact with Mrs. Watkins up to 2 days before she got sick or tested positive should quarantine for 14 days.

Anyone who lives with Mrs. Watkins' must quarantine for 14 days.

This means the person should stay home and away from other people as much as possible. The health department will tell the people who live with Mrs. Watkins how long to quarantine and when to get tested.

Mrs. Watkins was at school 2 days before she got sick and tested positive for COVID-19.

The health department called the school to tell them Mrs. Watkins tested positive for COVID-19.

The health department will notify anyone who is at higher risk if he or she was exposed to COVID-19. The school will notify anyone else who was exposed in the school.

The students who were exposed in Mrs. Watkins' class should quarantine at home for 14 days from the date of exposure.

The students' families do not have to quarantine UNLESS the student who was exposed to COVID-19 tests

Scenario example: A student tests positive for COVID-19.

Pearl is an 8th grade student at a junior high school.

Cole is Pearl's brother. He is a 5th grade student at an elementary school.

Pearl tested positive for COVID-19. Pearl must isolate at home.

She can't go to school until her symptoms start to get better and she has been fever-free for 24 hours without medicine AND it has been at least 10 days since she first had symptoms or tested positive.

The health department called Pearl's parents to find out who she had been in close contact with, about 6 feet or 2 meters (about 2 arm lengths) for 15 minutes or more. Anyone in close contact with Pearl up to 2 days before she got sick or tested positive should quarantine for 14 days.

Pearl's family should quarantine for 14 days.

This means they should stay home and away from other people as much as possible.

The health department will tell Pearl's family when they can end quarantine and when to get tested. Even if Pearl's family never gets sick or they test negative for COVID-19, they must finish their 14-day quarantine.

Pearl's brother Cole should quarantine for 14 days from the last day he is exposed to his sister while she is infectious. This means Cole may need to stay home longer than 14 days.

Even if he doesn't get sick or tests negative for COVID-19, Cole should finish his 14-day quarantine. No one else in Cole's class or his school needs to quarantine. His school does not need to tell other parents, teachers, or employees that Cole's sister tested positive for

<p>positive.</p> <p>The students who are quarantined should be extra careful and take safety precautions.</p> <p>They can still get sick with COVID-19 or expose others to the virus.</p> <p>No one else at the school was in close contact with Mrs. Watkins. No other students, teachers, or employees need to quarantine. No one else had a close contact exposure to COVID-19.</p> <p>The school does not need to notify any other parents in the school about the exposure. Only those students, teachers, or employees who need to quarantine will be notified.</p> <p>The health department will notify the school when Mrs. Watkins has nished isolation and can return to school.</p>	<p>COVID-19.</p> <p>Pearl was at school 2 days before she tested positive for COVID-19.</p> <p>The health department called the school to tell them Pearl tested positive for COVID-19. The health department will notify anyone who is at higher risk they were exposed to COVID-19. The school will notify anyone else who was exposed in Pearl’s school.</p> <p>The students who were exposed in Pearl’s classes should quarantine for 14 days from the date of exposure.</p> <p>Their families do not have to quarantine UNLESS the student who was exposed to Pearl gets sick and tests positive for COVID-19.</p> <p>Pearl’s teachers who were exposed should quarantine at home for 14 days from the date of exposure.</p> <p>The teachers’ families do not need to quarantine UNLESS the teacher (the one they live with) tests positive for COVID-19.</p> <p>Anyone who is on quarantine should be extra careful. They can still get COVID-19 and expose others to the virus.</p> <p>No one else at the school was in close contact with Pearl. No other students, teachers, or employees need to quarantine. No one else had a close contact exposure to COVID-19.</p> <p>The school does not need to notify any other parents, teachers, or employees in the school that a student tested positive. Only the parents of students, teachers, and employees who were exposed will be notified.</p> <p>The health department will notify the school when Pearl has finished isolation and can return to school.</p>
<p>What does a close contact exposure mean in a school setting?</p> <p>A close contact exposure means a person was closer than 6 feet or 2 meters (about 2 arm lengths) from someone who tested positive for COVID-19 for 15 minutes or longer.</p> <p>Anyone who was in close contact with a person who has COVID-19 up to 2 days before he or she had symptoms or tested positive is considered exposed and should quarantine for 14 days.</p> <p>In a school setting, close contact exposure means:</p> <ul style="list-style-type: none"> • Anyone in a school setting (like a classroom) or in 	<p>Good information about close contact exposure included at the left.</p>

a school bus who sat 6 feet or 2 meters in the front, back, or to the side of the person who tested positive for 15 minutes or longer.

- A teacher, employee (such as a paraprofessional or bus driver), or visitor who was 6 feet or 2 meters for 15 minutes or longer from the person who tested positive.
- Anyone who was closer than 6 feet or 2 meters for 15 minutes or longer to the person who tested positive during extracurricular activities (sports, dances, clubs); during a school gathering (assemblies, dances); or during lunch or free periods.

If the health department or point of contact at the school are unable to determine who was in close contact with the person who tested positive, everyone in the classroom, school bus, lunch or free period, extracurricular activity (sports, dances, clubs), or school gathering (assemblies, dances) will be considered exposed and should quarantine for 14 days.

Schools will determine close contact exposures

The point of contact (POC) will work closely with the health department to determine who came into close contact at school with the person who tested positive.

The POC may need to talk with a teacher or coach to understand who a student was in close contact with. Sharing this information must be limited to the least number of school officials possible and each must be notified that the information is confidential and cannot be re-disclosed or shared with anyone else.

To protect the privacy of the person who tested positive as much as possible and help with contact tracing reports, schools may want to consider:

Asking teachers to have written seating charts and student groupings in advance for classroom activities.

Hayden Peak Determining Close Contact Exposures

Hayden Peak will work closely with the health department to determine close contact exposures. To aid in the effort of contact tracing, Hayden Peak will do the following;

Classrooms - Teachers will continue to assign desks, keep seating charts, and assign spots to sit at the rug or in designated areas of the classroom as they have always done and this will also aid in contact tracing.

Lunchroom - Classes will continue to sit at tables by class and seats will be assigned at the lunchroom tables to aid in contact tracing.

Special Education, Intervention and computer lab rooms - students will continue to have assigned seating as they always have done and this will also aid in contact tracing.